

Circular Letter

No. : IMI-GR.01.01-2014 of 2020

ABOUT

LIMITING IMMIGRATION SERVICES IN ORDER TO CONTAIN THE SPREAD OF
CORONA VIRUS DISEASE (COVID-19) AT THE IMIGRATION OFFICES

As an effort to minimalize the spread of COVID-19 which is prone at the public area, we would like to request you to do these followings:

1. Chief of Immigration Office

- a. To limit the passport service by prioritizing the urgent request through the help desk number which is announced by the immigration office, for the applicant:
 - i. Sick person whom cannot be delayed based on the recommendation from doctor; and
 - ii. People who has urgent matter.
- b. To give the information to foreign nationals **not** to request emergency stay permit because if the stay permit is already overstayed it will be charged **Rp. 0,00 (0 Rupiah)** based on the article 5 verse 6.b, ministry regulation no.28 of 2019 about Type and Tariff for Non-Tax Revenue at the Ministry of Law and Human Rights.
- c. Foreign nationals who will be charged zero rupiah as mentioned in b, are those foreign nationals **who entered Indonesia after 5 February 2020.**

2. To Head of Immigration Division

- a. To deactivate the online queue for passport service.
- b. To conduct a surveillance and monitor all the work units at each division.
- c. To report the implementation of this circular letter to the Director General of Immigration.

Stipulated in, Jakarta, 23 March 2020

(sign)

Director General of Immigration (ad interim)

Jhoni Ginting