

NATIONAL VISA - SEAMAN

| DOCUMENTS TO BE SUBMITTED | Original | Copy |
|--|-----------------|-------------|
| 1. <u>Application form</u> Fully completed in German or English language through VIDEX application form both printed and signed by the applicant | 2 | 0 |
| 2. <u>Contact Consent Form</u> printed and signed by the applicant | 2 | 0 |
| 3. Passport: <ul style="list-style-type: none"> • Validity minimum three months from the date of expiry of the requested visa • Signed by bearer • Passport not older than 10 years old • At least 2 empty visa pages | 1 | 2 |
| 4. <u>Two recent photographs:</u> Please fix one passport photograph in the upper right corner of the application form and add one more passport photograph loosely to the application. Photographs requirement as follow: <ul style="list-style-type: none"> • White or light grey background • Size 3,5 x 4,5 cm • The face should cover at least 80% of the picture | 2 | 0 |
| 5. Questionnaire for Crew Members of River Cruise Ships | 0 | 2 |
| 6. Guarantee letter from the principal or shipping agent in Germany: <ul style="list-style-type: none"> • Guarantee letter which confirms that the principal or shipping agent will assume liability in accordance with § 66 to 68 of the AufenthG for the full period of the visa validity • Has to mention a boarding date NOT earlier than 6 weeks after visa appointment | 0 | 2 |
| 7. Invitation letter from the employer <ul style="list-style-type: none"> • Invitation letter has to explicitly mention the ship on which the applicant will start working • Declaration from the employer that the ship will not be changed during the visa process or prior to arrival in Germany. <p>Non-compliance here may lead to the rejection of the application/ the applicant being refused for air transport or border entry for.</p> | 0 | 2 |
| 8. Ship Register | 0 | 2 |
| 9. Employment Contract containing the following information: <ul style="list-style-type: none"> • Compliance and guarantee of the minimum wage law in Germany • Countries in which the work will take place • Working Hours • Off days and periods of rest • Name of the ship • Ships route /Sections of the river | 1 | 2 |
| <ul style="list-style-type: none"> • Separate confirmation by the employer for every point not mentioned in the contract | 1 | 2 |
| 10. Flight reservation to Germany (flight date not earlier than 6 weeks after visa appointment) | 0 | 2 |
| 11. Health Insurance for the entire duration of the contract (travel health insurance not accepted) | 0 | 2 |

The Embassy reserves the right to request additional documents during the process

REMARKS to be filled out by VFS staff (please tick what is relevant):

Applicant has NO Schengen Visa Previous Schengen & National Visa (please attach copies)

Applicant's documents are complete NOT complete

April 2022

Due to incomplete documents,

- Applicant has been informed of option to withdraw application to complete the same to avoid refusal.

- Applicant wishes to submit application.

Other remarks:

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SIGNATURES and AGREEMENT

a) For Visa Applicant: I HAVE READ AND AGREED TO THE ABOVE FOR THE VISA APPLICATION.

b) For VFS Staff: APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT.

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City and Date

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(Signature of Applicant)

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City and Date

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(Signature VFS Staff)